



216 E Grand Ave
Laramie, WY 82070

Instructions for completing applications with Eike Real Estate:

There is a \$25.00 non-refundable application fee for each application. If renting a unit with more than one tenant, each individual must submit their own application along with a \$25.00 fee for each application. Units rented by families may submit only one application for the family, but names of all family members must be included in the application. The fee is to ensure that applicants are serious about wanting to rent the property in question and not just “fishing” to see what they'll be approved for.

Please remember that your application will not be processed unless it is accompanied by the application fee.

Please fill out the application completely; each line needs to be filled in. If there is something you are unsure of, please call.

Students: When listing character references (pg. 2) please *do not* list your best friends. I need instructors, employers or former employers, etc. Please provide daytime phone numbers for your references as your application will be processed quicker if we can reach your references easily.

When you lease up, you will be required to pay a security deposit equal to the cost of one months rent, plus the first months rent. If you are entering a lease that begins after the first of the month, the lease will be pro-rated.

Please remember that the security deposit is a security for damages to the property, it is not last months rent and cannot be used as a substitute for the final months rent.

Security deposits will be returned at the termination of your lease once the unit has been inspected and any necessary repairs above and beyond normal wear and tear have been addressed.

PLEASE NOTE: All leases will end at the end of the month. While move-ins may be pro-rated if a lease begins partway through a month, all leases will end at the end of a month and no rent will be pro-rated for the end of the lease.

Students: As students typically have little to no verifiable income, one parent must sign on the lease as a guarantor with each student before you may move in. This may be done via fax. If you provide information (pay stub, etc.) showing that you have the means to secure your own rent, this policy may be waived.

If in doubt, or you have any questions, please ask.

Thanks!

Eike Real Estate

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Rental Application:

Rental Property Desired: _____

Application Fee Collected: \$25.00 Cash Check # _____ Other _____

Personal Information

Name (Please Print) DOB SSN

Permanent Home Address (not the rental unit you are applying for) City, State, ZIP

Phone: Cell Home Work Email

License Plate (State & Number) Driver's License (State & Number) Bank

Are you a Student? Yes No Number to occupy premises: _____

If Yes, Where? _____ Date to begin renting: _____

Employment History Please list 3 most recent employers, starting with the last one first

Employers Name: _____ Phone: _____

Employers Address (city, state, zip) _____

Date (month and year) From: _____ To: _____

Employers Name: _____ Phone: _____

Employers Address (city, state, zip) _____

Date (month and year) From: _____ To: _____

Employers Name: _____ Phone: _____

Employers Address (city, state, and zip) _____

Date (month and year) From: _____ To: _____

Family Information

Fathers Name: _____ Phone: _____

Address (city, state, zip) _____

Employers Name: _____ Phone: _____

Employers Address (city, state, zip) _____

Mothers Name: _____ Phone: _____

Address (city, state, zip) _____

Employers Name: _____ Phone: _____

Employers Address (city, state, zip) _____

Previous Landlord

Name: _____ Phone: _____

Address (city, state, zip): _____

Character References (other than family members)

Name: _____ Home Phone: _____

Address: _____ Work Phone: _____

(city, state, zip) _____ How long known? _____

Name: _____ Home Phone: _____

Address: _____ Work Phone: _____

(city, state, zip) _____ How long known? _____

Emergency Contact

Person to contact in case of an emergency: _____

Phone: _____ Relationship: _____

Do you currently or have you ever engaged in the sale or use of illegal drugs? _____

If yes, please explain: _____

Have you ever been convicted of any drug or alcohol related activity? _____

If yes, please explain: _____

Have you ever declared bankruptcy? _____ If yes, please explain: _____

Are there any monetary judgments pending against you? _____ If yes, please explain: _____

Will anyone occupying the property use tobacco products? _____ If yes, what type? _____

Do you have any pets? _____

What kind and how many? _____

I acknowledge that there is a \$25.00 application fee and I hereby authorize Eike Real Estate and its brokers / agents to make a thorough investigation of all statements contained in this application, my past employment, education, and other activities, and I release from all liability all persons, companies, and corporations supplying such information. I grant Eike Real estate and its brokers / agents permission to make a full credit check and understand that any expenses incurred in connection with this credit check will be paid by me. I indemnify Eike Real Estate and its brokers / agents against any liability that might result from making such investigations.

Signature: _____ Date: _____